



Currently, 10 Stakeholders have responded that they will be attending.

The invitation has been sent to the Stakeholder Group twice. Committee were asked to make personal contacts to those who have not responded.

Mike Schwab has replaced her Patricia Hill.

Reviewed tentative meeting agenda.

8-8:30 Registration

8:30-9 Update from Governor's Office & Steering Committee

9-10:30 Work groups meet individually

10:30-10:45 Break

10:45-11:30 Work Groups (continue work)

11:30-12:30 Reconvene for Wrap-up; each group reports to the entire group

**Discussion:**

Lynette – Will provide a brief overview of the HIT Steering Committee's activities

Darrel – Will provide a brief overview of other state HIT activities; how the Committee determined what workgroups to create and the general purpose of each.

NOTE: The Policy/Legislation Group is the only group with out a volunteer from the Steering Committee to facilitate. Lindsey Henjum will facilitate if she is able to travel to this meeting. Lynette has contacted her.

Each Work Group chair is responsible to prepare background information and bring handouts if helpful, for their specific topic.

Each Workgroup will: select a co-chair from the Stakeholder members,

select a recorder; develop priority areas of focus and if time permits action steps and a time line.

Lynette will develop worksheets for participants to use to take notes and record the Work Groups minutes.

CRH will provide flipcharts/markers etc. for the work groups.

Handouts – Timeline of activities, mission/vision statement, stakeholder and steering committee expectations, State RHIO workbook, list of other links/resources with CRH website, evaluation.

**Action items**

**Person**

**Deadline**

Re-send invitation that the stakeholders received to committee members.

Lynette

Today, 8/10/07

The following have volunteered to personally contact the Stakeholders to ask if they will attend and what Work Group they are willing to serve on *keeping in mind that the HIE is heavily populated and the other groups need participants.*

**Lynette** – Wanda Agnew, Martin Richman, Dale Schwan, John Miller, Kurt Kooyer, Don Larson, June Herman, Rob Beattie, Jon Linnell, Mike Scwhab, Shelly Peterson, Pamela Thompson, Sharon German

**Laurie** - Tim Cox, Carolyn Gaarder, Michelle Gehring

**Jenny**– Karen Larson, John Baird, Mike Mullen

**Terry** - Tim Wiedrich

**Darrel** - John Rice, Don Schott

**Ray** - John Warford

**Janis** – Marlow Kro

**Agenda item:**

Update from the Governor's Office

**Presenter:**

**Discussion:**

Lisa is the appropriate liaison for this.

We can hopefully receive direction from the Governor's office before the August 23<sup>rd</sup> meeting.

**Action items**

**Person**

**Deadline**

Send Tami's email address to Lynette

Lisa

Add Tami's email address to our group email list

Lynette

**Agenda item:**

Rural HIT Conference/eHealth HIT Conference - others

**Presenter:**

**Discussion:**

Rural HIT Conference in Kansas City is in September  
<http://www.ruralcenter.org/pages/events/conf-hit-2007/>

eHealth HIT Conference will be held in October  
<http://www.ehealthinitiative.org/eHIOct.msp>

ND Health care Review Quality Forum - October 9-10  
<http://www.ndhcri.org/hcqjp/Calendar/Quality%20Forum/QF2006overview.html>

**Agenda item:**

New Grant Programs/Opportunities

**Presenter:**

**Discussion:**

Lynette recently served on a federal grant review panel for the new *HIT for HRSA Quality Initiative Innovation and Sustainability Grant* funded through the Office of HIT(OHIT).

A number of new grant opportunities were made available this summer, four of which involve Community Health Centers(CHC).

**Agenda item:**

Other

**Presenter:**

Lynette

**Discussion:**

Lorman Education Services contacted Lynette and is looking for persons who are interested in presenting at a workshop they are coordinating on Electronic Health Records in Bismarck in November. Craig Hewitt mentioned that Meritcare had also been contacted. Doug Kjos expressed interest.

Terri Dwelle mentioned that the Dept. of Health recently held discussions with Robert Wood Johnson Foundation.

Mellissa Olson joined the call and was asked to have the ND Vision and Strategy group discuss, at there September meeting, if there is funding available to support a facilitator to work with the HIT Steering Committee.

Lynette mentioned that the CRH has funds available to again fund a consultant to facilitate a portion of the work of this Committee. She suggested a consultant, from John Snow Inc. – who has extensive experience in working with states as well as HRSA, Office of Rural Health Policy (ORHP) on a number of different state and national HIT initiatives. For example: John Snow Inc. recently completed a report for the state of Wyoming. [http://www.wyominghealthcarecommission.org/\\_pdfs/EHR\\_study.pdf](http://www.wyominghealthcarecommission.org/_pdfs/EHR_study.pdf)

The consultant is willing and available to attend the August 23<sup>rd</sup> meeting; for travel costs only which would be covered by the CRH grant. He would not present anything, as David Ginsberg did previously, he would simply be there to observe the process, discussion and assist with a Work Groups **only** upon request. Following the meeting he could provide assistance to Lynette/Kylie with the synthesis of the information generated from the Work Groups and make recommendation on next steps, based on his experience. Lynette would then negotiate what services he could provide for the funds that are available from the CRH.

Although the funds available are not enough do a complete strategic planning session they can support the Committee's work in moving forward.

The group was queried whether they wanted the consultant to attend; with the potential of doing further work with him down the road. *No promises were made and he has been made aware that we have no funds available at this time, other than what the Center is currently offering.*

The committee decided to hold off on this offer.

**NOTE: The CRH grant funds (\$7-8000) may not be available, at a later date.**

**Action items**

**Person**

**Deadline**

Send information on the EHR workshop (Lorman) to Doug Kjos and the Stakeholder Group.

Lynette

8/10/07