

SAMPLE BUDGET/BUDGET NARRATIVE

Our budget appears to be less than the allowable amount because of the generosity of the agencies involved and the in-kind contributions. As required, we are requesting reimbursement for the morning and afternoon snack, as well as lunch. We plan to use the two mini buses for transportation and will give the drivers a stipend plus pay for the gas. The coordinator will be given the allowable amount for planning, coordinating, supervising, and travel. Supplies would include gloves, blood pressure and thermometer supplies, glucose testing supplies, disability supplies such as blindfolds, tape, liquid thickener, etc., as well as miscellaneous supplies that the speakers might request. Other expenses would be student folders, copies, postage, and advertising. Total budget request is \$2,261.00

In-kind contributions would include the ambulance, all career speakers time, and the rooms used at the hospital, nursing home, clinic and school. The bulk of the supplies including sample

X-rays, lab slides, emergency supplies with the ambulance, canes, walkers, wheelchairs, and needle-less syringes will be provided. The chamber and school newsletters as well as the newspaper and radio will do some publicity for us. A conservative in-kind figure is \$1,300.00

EXPENSES	STANDARD GRANT FUNDS	EMS ROTATION GRANT FUNDS	IN-KIND CONTRIBUTIONS
Transportation			
Driver Stipends (\$100 x 2)	\$200.00		
Fuel	\$20.00		
Ambulance			\$100.00
Food for Students and Helpers			
AM snacks (\$2 x 32)	\$64.00		
Lunch (\$6 x 32)	\$192.00		
PM Snacks (\$2 x 32)	\$64.00		
Site Coordinator			
Plan, coordinate, travel, supervision	\$1,000.00		
Supplies/Program Expenses			
Gloves	\$10.00		
Glucose Testing	\$50.00		
Lab Slides			\$100.00
Blood Pressure Kits and Thermometers	\$30.00		\$300.00
Career Speakers (\$25 x 20)			\$500.00
Radiology/X-Ray Supplies			\$100.00
Disability Equipment	\$100.00		\$100.00
Misc. Supplies	\$100.00		
Stop the Bleed kits		\$250.00	
Communications			
Student Folders (\$2 x 28)	\$56.00		
Postage	\$30.00		
Copies	\$55.00		
Newspaper and Radio	\$40.00		\$100.00
Subtotal	\$2,011.00	\$250.00	\$1,300.00
Total			\$3,561.00